

Credit Card Authorization

Please complete the following information. This form will be securely stored in your clinical file and may be updated upon request at any time. All clients are required to have a valid credit card authorization on file

I, _____, authorized **Sue Bushrow, LMFT** to charge my credit/debit card for professional services as follows:

CANCELLATIONS, NO-SHOWS, AND NON-INSURANCE PAYMENTS ARE BILLED AT THE FULL RATE OF \$85 PER SESSION.

I understand and agree that my card will be charged the amount stated above should any of the following situations arise (please initial each item below):

_____ Cancellations with less than 24 hours notice

_____ Appointments I miss without notice (no-shows)

_____ Insurance refusal to pay for services

_____ I will not dispute charges (charge back) for sessions I have received, non-payment by insurance company, or appointments I miss according to the missed or cancelled appointment policy.

CARD TYPE _____ VISA _____ MASTERCARD _____ AMERICAN EXPRESS _____

CARD # _____ EXP DATE _____ SECURITY CODE _____

NAME ON CARD _____

EMAIL ADDRESS _____

BILLING ADDRESS (Street, City, St. & Zip) _____

CLIENT'S NAME (PRINTED) _____

PARENT/GUARDIAN'S NAME AND RELATIONSHIP TO MINOR CLINET (PRINTED)

CLIENT SIGNITURE _____ DATE _____